

Examination Entry Fees

Exam I/D	Exam Title	Fee (if sitting at college where studying)	External Fee (if sitting at IAB external exam centre)
104	Level 1 Certificate in Book-keeping (Qualification Accreditation Number 500/3159/4)	£40	£65
105	Level 2 Certificate in Book-keeping (Qualification Accreditation Number 500/2993/9)	£45	£70
106/7	Level 3 Diploma in Accounting & Advanced Book-keeping (Qualification Accreditation Number 500/3022/x)	£52	£102
108	Level 4 Diploma in Accounting to International Standards (Qualification Accreditation Number 500/3370/0)	£52	£77
109	Level 1 Certificate in Computerised Book-keeping (Qualification Accreditation Number 500/3160/0)	£37	£62
110	Level 2 Certificate in Computerised Book-keeping (Qualification Accreditation Number 500/3079/6)	£42	£67
111	Level 3 Diploma in Computerised Accounting (Qualification Accreditation Number 500/3023/1)	£42	£67
112	Level 1 Certificate in Payroll (Qualification Accreditation Number 500/3281/1)	£40	£65
113	Level 2 Certificate in Payroll (Qualification Accreditation Number 500/3282/3)	£45	£70
114	Level 3 Diploma in Payroll (Qualification Accreditation Number 500/3278/1)	£45	£70
115	Level 2 Certificate in Computerised Payroll (Qualification Accreditation Number 500/3368/2)	£37	£62
116	Level 3 Diploma in Computerised Payroll (Qualification Accreditation Number 500/3283/5)	£42	£67
101	Level 3 Diploma in Cost and Management Accounting (Qualification Accreditation Number 500/2994/0)	£45	£70
117/8	Level 4 Diploma in Personal and Business Taxation (Qualification Accreditation Number 500/3636/1)	£30 per unit	£55 per unit
122	Level 3 Diploma in Business Law (Qualification Accreditation Number 500/3637/3)	£45	£70
119	Level 3 Certificate in Finance for Non-financial Managers (Qualification Accreditation Number 500/3654/3)	£45	£95
120/1	Level 4 Diploma in Financial Information for Managers (Qualification Accreditation Number 500/5035/7)	£30 per unit	£55 per unit

Students sitting examinations at a college other than an official IAB external exam centre, where they are not a registered student should ensure they have the college's permission to use their centre. Centres may reserve the right to charge an additional fee for the use of their facilities over and above the IAB fees.

Students registering for examinations who supply email addresses will be given access to the restricted area of the IAB website www.iab.org.uk where past papers can be accessed.

Late Entry Fee

Late entry fee is double the above fee + £50

Transfer Fee

If you are unable to sit the examination the IAB will consider transferring your entry to the next exam sitting provided either medical evidence or details of extenuating circumstances are supplied and agreed with the awarding body. £25 per exam

Certificates & Results Letters

Candidates will receive a results letter stating their grade together with the certificate for each pass at no additional cost sent directly to their registered address no later than 10 weeks after the examination date.

Replacement/Duplicate Certificate, Diploma or Results Letter: £12 per item

Re-sit Exams

The fees will be the same as shown above.

Level 3 Diploma in Small Business Financial Management

(Qualification Accreditation Number 500/4021/2)

Full Qualification registration fee: £60 or £9 per Unit
Unit Certificate fee available on application for each Unit passed: £10 (up to 8 units)
Full Qualification Diploma available on application to candidates completing all eight Units: included in registration fee

IAB Level 2 Diploma in Personal Finance

(Qualification Accreditation Number 500/1490/0)

Full Qualification registration fee: £50 or £9 per Unit
Unit Certificate fee available on application for each Unit passed: £10 (up to 6 units)
Full Qualification Diploma available on application to candidates completing six units: included in registration fee
N.B. Accreditation expires 31.10.09

IAB Level 2 Certificate in Business Enterprise (QCF)

(Qualification Accreditation Number 500/1779/2)

Full Qualification registration fee: £70 or £9 per Unit
Unit Certificate fee available on application for each Unit passed: £10 (up to 11 units)
Full Qualification Certificate available on application to candidates completing the 10 or 11 specified Units for a full award: included in registration fee

Exemption Fees

Exemption fee £25 per application

N.B. All the above qualifications are single units except those listed below:-

Level 3 Diploma in Small Business Financial Management - 8 units
Level 2 Diploma in Personal Finance - 6 units (minimum)
Level 2 Certificate in Business Enterprise QCF - 10 or 11 units (minimum)
Level 4 Diploma in Personal and Business Taxation - 2 units
Level 4 Diploma in Financial Information for Managers - 2 units
Level 3 Certificate in Finance for Non-financial Managers - 2 units